

Morehead State University Academic Renewal Form

Name: Last First M.I. MSU ID or SSN #

MSU Email Address Phone Number

Current Major or Area of Concentration

Academic Renewal Checklist (All boxes must be checked for the request to be considered)

- Student has not attended Morehead State University for 1+ years
- Student is currently enrolled in classes
- Student has not previously been granted academic bankruptcy

Semesters/Terms Being Requested for Renewal

Semester/Term	Year	Credits Attempted

I understand that my request for Academic Renewal applies to all courses for the semesters/terms requested. I understand the notation of Academic Renewal will appear on my academic transcript for each semester Academic Renewal is granted. Further, I understand Academic Renewal cannot be revoked once it has been granted and cannot be granted more than once.

I wish to petition for Academic Renewal according to the Academic Renewal Policy. I have read and understand all provisions of UAR 106.05 as it relates to Academic Renewal. I understand that my request will be reviewed by the Office of the Registrar and I will be notified of my eligibility by e-mail.

Student Signature Date

Advisor/Department Chair/Associate Dean Signature Advisor/Department Chair/Associate Dean (Print)

For Office of the Registrar Use Only	
<input type="checkbox"/> Approve <input type="checkbox"/> Denied	
_____ Registrar's Office Signature	_____ Decision Date
<input type="checkbox"/> Record Renewed	Renewal Date/Initials: _____



UAR NUMBER: 106.05

TITLE: Academic Bankruptcy and Academic Renewal

ORIGINATOR(S):

Provost and Vice President for Academic Affairs

INITIAL ADOPTION: 04/03/1992

REVISION DATE(S): 06/01/2009; 09/10/2014; 07/13/2018; 11/26/19

AUDIENCE: (SELECT ALL THAT APPLY)

FACULTY STAFF STUDENTS VENDORS OTHER (SPECIFY):

PURPOSE:

Academic Bankruptcy

To create an opportunity for undergraduate students with an unacceptable grade point average to drop one semester's work from consideration for University academic degree requirements.

Academic Renewal

To create an opportunity for undergraduate students who are eligible to re-enroll, a means to refresh their academic record for one or more continuous semesters of previous course work at Morehead State University.

SCOPE:

Undergraduate students

DESCRIPTION (INCLUDE DEFINITIONS):

Academic Bankruptcy

Impact: Undergraduate students who are granted bankruptcy status forfeit credit for all courses in the bankrupt semester. The grades and credit hours earned during that semester are disregarded for University requirements. The notification "academic bankruptcy" appears on the transcript beneath the semester's work. Bankruptcy cannot be revoked once it has been granted. Bankruptcy cannot be used more than once.

Eligibility: Only hours attempted at Morehead State University are considered for bankruptcy; transfer hours are excluded. The requirements for academic bankruptcy are:

1. The student must apply for bankruptcy before completing a bachelor's degree at the University.
2. The student must have attempted at least 30 semester hours at the University.
3. For the term in question, the student must have a grade point average of at least 1.00 under the cumulative average for all other hours completed at the University.

Procedure: To apply for academic bankruptcy, the student obtains an Academic Bankruptcy form in the Office of the Registrar or by downloading the form at www.moreheadstate.edu/registrar.

The student is required to meet with the appropriate academic advisor or department chair/associated dean for review of the student's Petition for Academic Bankruptcy. During this meeting the academic advisor or department chair/associate dean carefully reviews the student's complete academic record and evaluates the appropriateness of the student's request relative to the student's current academic standing and planned future coursework. During this meeting, if the academic advisor or department chair/associate dean believes academic bankruptcy is in the best interests of the student's academic success, they will complete the form and forward to the Office of the Registrar for verification of eligibility.

The Office of the Registrar notifies the student and the academic advisor, department chair/associate dean, or the college dean by email regarding eligibility. Appeals of the eligibility ruling are made through the Office of Undergraduate Education and Student Success.

DESCRIPTION (INCLUDE DEFINITIONS):

Academic Renewal

Impact: Morehead State University understands that sometimes there are circumstances that prevent students from succeeding academically. Academic Renewal is a way to help those students refresh their academic record so they can make progress toward earning their degree. Undergraduate students who are granted renewal status forfeit credit for all courses in the semester(s) included in an approved request. The grades and credit hours earned during that semester are disregarded for satisfying University requirements. The notification "academic renewal" appears on the transcript beneath each semester's work. Academic renewal cannot be revoked once it has been granted, cannot be used more than once, and cannot be granted if the student has already been approved for Academic Bankruptcy.

Eligibility: Only hours attempted at Morehead State University are considered for renewal; transfer hours are excluded. The requirements for academic renewal are:

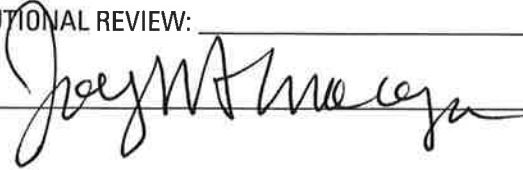
1. The student must not have attended the University for one academic year and are eligible to be re-admitted
2. The student must be enrolled in a degree seeking program at the time of application for Academic Renewal.
3. The student must not have been approved for academic bankruptcy.



APPROVED BY:

VICE PRESIDENT:  DATE: 11-26-19

APPROPRIATE INSTITUTIONAL REVIEW: _____ DATE: _____

PRESIDENT:  DATE: 1-2-20

DESCRIPTION (CONTINUED):

Procedure: To apply for academic renewal upon re-admission to the University, the student obtains an Academic Renewal form in the Office of the Registrar or by downloading the form at www.moreheadstate.edu/registrar. The student may request one or more consecutive semesters. Students may not choose semesters in which they were not enrolled consecutively.

If approved, the student is required to successfully complete 12 semester credit hours and must maintain a cumulative grade point average of at least 2.0 for those 12 semester hours. Once a student has met this requirement, their academic record will be refreshed for the semester(s) approved on their application. All course grades from the semester(s) requested will remain on the transcript, but the grades will be removed from the grade point average calculation and those courses will not count toward meeting program requirements. Any notation of academic probation or suspension will remain on the student's permanent record. Additionally, all voided hours will count as hours attempted for financial aid purposes.

The Office of the Registrar notifies the student and the academic advisor, department chair/associate dean, or the college dean by email regarding eligibility. Appeals of the eligibility ruling are made through the Office of Undergraduate Education and Student Success and follow the timeline and processes of the Academic Appeals Committee. Academic Renewal is a Morehead State University policy and may not be honored by other colleges and universities should the student decide to transfer.