



INFORMATION & GUIDELINES

OVERVIEW

The Bachelor of Fine Arts (B.F.A.) is a professional degree that focuses on intensive work in visual art and design supported by a program in general studies. The primary objective of the B.F.A. is to provide professional education in visual art and design at the undergraduate level and to enable graduates to enter professional, studio-based careers in such fields as design, fine art or craft. B.F.A. students have the opportunity to develop technical competence, informed aesthetic judgment and an understanding of the context in which contemporary work is created (collegeart.org/guidelines/bfa).

REQUIREMENTS FOR ADMITTANCE

Students must be within a range of 21-36 credit hours in ART course work and must have completed (or be enrolled and in good standing in) the following ART courses the semester they are applying to the B.F.A. program:

Four ART Core courses (12 credit hrs.):

- + ART 100 – 2D Design & Color Foundations
- + ART 102 – 3D Foundations
- + ART 109 – Digital Foundations
- + ART 112 – Drawing Foundations

One of the following survey courses (3 credit hrs.):

- + ART 263 – World Arts
- + ART 264 – Ancient-Medieval
- + ART 265 – Renaissance-Modern

Two studio and/or design courses beyond the ART Core (6 credit hrs.)

B.F.A. CANDIDATES MUST

- + Be accepted into the program following a portfolio review.
- + Maintain an ART G.P.A. of 3.0, and an overall G.P.A. of 2.5. Should a student's G.P.A. fall below one of these minimums, he, she or they will be placed on a one-semester probation to bring their G.P.A. back to the required minimum; if the G.P.A. remains under the requirement, the student will be dropped from the B.F.A. program with no chance for re-admittance.
- + Complete ART 435 Advanced B.F.A. Studio/Design Studies (1 cr. hour course) during senior year.
- + Complete ART 490 Senior Exhibition (0 cr. hour course) during senior spring semester.
- + Complete ART 495 BFA Exhibition (0 cr. hour course) during senior spring semester.
- + Attend (yearly) the Spring BFA presentations in the Spring before BFA opening reception. * excused notes can be provided if you have class scheduled.
- + Develop a consistent and cohesive body of work to exhibit during the Spring semester of senior year with the graduating B.F.A. peers as part of the B.F.A. Exhibition.
- + Each year participate in one of the following: Mt. Sterling exhibit, Spring Showcase, or Inscape.
- + Submit (via email) an artist statement to BFA Coordinator before B.F.A. Exhibition opens.
- + Submit powerpoint of images of work installed in B.F.A. Exhibition to the BFA Coordinator before the end of the B.F.A. Exhibition.

APPLYING TO THE PROGRAM

Students must complete an Application Form and a Portfolio Application. Portfolio Application Review occurs once per semester. Students may apply to the B.F.A. programs either in the fall or spring semester of their sophomore year in Art & Design.

Students have two opportunities to apply to the B.F.A. program; if a student is not admitted to the B.F.A. program after two attempts, he, she or they will remain in the Bachelor of Arts program.

APPLICATION FORMS

- + Forms are available in Art & Design office
- + <https://www.moreheadstate.edu/Caudill-College-of-Arts,-Humanities-and-Social-Sci/Department-of-Art-and-Design/Options/Studio-Art>

APPLICATION DUE DATES

Fall semester: Monday, October 12, 2020

Spring semester: Monday, April 12, 2021



APPLICATION INFORMATION

APPLICATION SUBMISSION

Submit completed application form to the Art and Design Office (CY 211)

APPLICATION DUE DATES

Fall semester: Monday, October 12, 2020

Spring semester: Monday, April 12, 2021

PORTFOLIO REVIEW DAY REQUIREMENTS:

DOCUMENTS IN A 3-HOLE FASTENER FOLDER:

- + A copy of completed application form
 - + A printed copy of the student's Program Evaluation
 - + A one page resume
 - + A one-page statement addressing the following questions:
 - Why are you applying to the BFA program?
 - What do you see as strengths in your work?
 - What direction are you interested in pursuing? (subject, concept, media)
 - List any accomplishments (e.g., competitive exhibits, awards, work published in Inscape, residencies/internships, Undergraduate fellowships) received while at MSU.
- *review statement with faculty advisor 1-2 weeks before deadline**

ART WORK PORTFOLIO:

- + Prepare a portfolio which includes 10-12 pieces of artwork completed in MSU Art & Design courses; students must include at least one piece from each foundation course. Independent work completed while at MSU is acceptable
- + A self- portrait mounted on mat board (4" x 6")
- + All work 2D work should be hung on the wall and must be matted (at minimum) or framed. If produced digitally, printed and framed. Original 3D work should be included whenever possible. If original 3D work is unavailable, photographic documentation (printed and matted) is required. Time-based work (video/animation) may be included on a USB drive for review
- + Include labels for each piece (see next page -labeling work)

PORTFOLIO REVIEW DAY PREPARATION

DATES:

Fall semester: Friday, October 16, 2020

Spring semester: Friday, April 16, 2021

LOCATION:

Either in the 2D Foundations room (CY 202), the "Multimedia" room (CY 214) or the 3D Foundations room (CY 311).

SETUP:

- Thursday after 5pm through Friday before 10 am.
- Look for your name tag on the wall in one of the designated rooms and set up your work.
- Statement, Resume, Program Evaluation should be presented in a 3- hole fastener folder

PRESENTATION OF WORK:

- Present work professionally. *SEE NEXT PAGE FOR DETAILS
- Cut mat boards to have clean, straight edges. Mat boards should not have dirt, finger prints, etc. on them.
- Do not use screws. Tacks and picture hanging devices are ok.
- You may move furniture in the room to improve your presentation and replace it at take down

REVIEW:

Faculty will review your work between 10am and 5pm.

CLEAN UP & REMOVAL OF WORK:

Pick up work Friday after 5:15pm. Return all borrowed items to their proper place. Remove hanging devices, tape, and tacks. Leave your area cleaner than you found it.

NOTIFICATION:

Applicants will be notified of their status via email within two weeks of the portfolio review.

For additional information about the B.F.A. programs please contact:

B.F.A. Coordinator

PORTFOLIO PRESENTATION OF WORK

DOCUMENTS

In a 3-hole Fastener Folder: Include a copy of a completed application form, a one-page statement, a one-page resume, a printed copy of the Program Evaluation (this is on BlackBoard under Self-Service Menu/Students/Academic Profile)



LABELING WORK

Make labels for each piece include the title, media, course and assignment description.

3D PRESENTATION (3D, Ceramics & Sculpture):

Sculptural work should be presented appropriately. Use a pedestal/plinth if necessary for ceramic or 3D cardboard projects. If 3D work is too bulky and heavy print a quality image and mat it using the guidelines below.

2D PRESENTATION

Time-based work (video/animation) may be included on a USB drive for review. Other 2D work should be presented professionally *see below

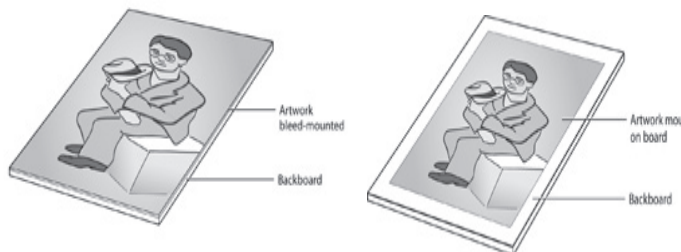
MAT WINDOWS

Using mat windows is strategic. Mats do not require you to find an exact-size frame to fit your artwork. This is helpful if your artwork isn't a standard size. All you need to do is buy a frame in the next size (or two) up, then cut a mat board to fit the frame, with a window to showcase the art. Mats create visual space for the artwork to breathe. Instead of the artwork jutting right up to the frame, a mat provides a border of space.

The **photography club** regularly offers matting services. Connect with the Photo Club to schedule service. Bring your frame, mat board (white or black), and artwork. Be sure to leave a quarter inch of extra on each side so that the art print doesn't fall through the window. (For example: if the art print measures 8x10", the actual mat opening should be 7.5x9.5")

MOUNTING

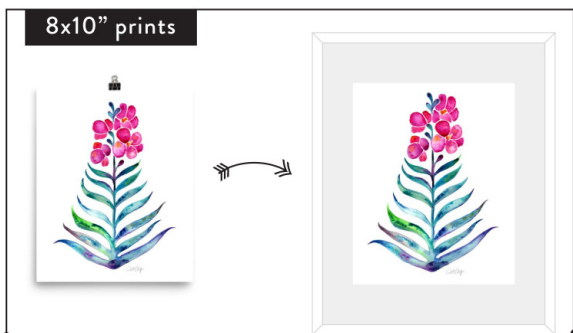
The dry-mount process is a common method of adhering photographs to backing because it is inexpensive, easy, and elegant. Dry mounting affixes the artwork to a rigid or semi-rigid backing. It is designed to be used with photos, posters, and water-sensitive artwork. A dry-mounted photograph can be bleed-mounted, that is, it can extend to the board's edges or may rest within the spatial border of a larger board. This adhesive technique works well for fiber, RC, and digital prints, regardless of whether the photograph is to be matted, framed or to stand alone with the backing.



MATTING

A front or window mat is a piece of board with a cutout window, through which the photograph is viewed. The print is mounted to the back board and the window and back boards are hinged together with paper tape.

The mat's border around the image, often white, separates the image from its surrounding environment, providing a clean, viewing field, free from distraction. A window mat can selectively display the photograph: the window can open onto only part of the photo, thus cropping the image while leaving the photograph whole.



EXAMPLE:

mat + frame dimensions
If you have a 8 x 10" art print, then choose a 11 x 14" frame with a mat.

**** SIZING INFO ****

Frame opening: 11" x 14"

Frame width: 0.5"

Mat size: 11" x 14"

Mat window: 7.5" x 9.5"

Mat width: 2.25" (top & bottom) & 1.75" (sides)



DEPARTMENT OF ART & DESIGN

RESUME INFORMATION

List your most recent entries first, under each heading. Use 12-point type in a standard, legible typeface. Consider typefaces such as Times New Roman, Bodoni, Baskerville, Caslon, Garamond, and Palatino. These typefaces have a wide selection of variations; e.g. bold, italic, and condensed, which would, for example, allow you to avoid the necessity of using quotation marks to indicate titles. Avoid using exotic typefaces that may detract from the content of the résumé.

1. Name (and Contact Information)-Much of this information is commonly included as part of an artist's personal letterhead.

Name: Your name can appear in uppercase, bold, or large type—or a combination of these.

Preferred mailing address: Providing a mailing address is optional. Some may prefer not to include this, for security reasons.

Contact Information: a phone number or email address, use one that looks professional.

Personal Website: Providing a URL to a personal website is highly recommended.

Comments: Much of the above information is commonly included as part of an artist's personal letterhead. If you chose to design a letterhead for your documents that includes contact information, keep it clean, simple, and easy to read. You don't want to distract readers from content.

2. Education

Education (examples)

2022 BFA in Studio Art, University of Oklahoma, Norman, OK (pending)

2018 Diploma, Lexington High School, Lexington, KY

-Clearly state that the degree is pending and list the expected graduation date

-Avoid using abbreviations when listing the names of universities, colleges, and art schools. It is acceptable to abbreviate the names of states

3. Grants/Awards (Grants/Fellowships, Awards/Honors, Residencies, etc.)

2018 Morehead State Scholarship, Morehead, KY

2017 Artist-in-Residency Fellowship, Roswell Museum and Art Center, Roswell, NM

Comments: Any of the headings (Grants, Fellowships, Scholarships, Awards, Honors, and/or Residencies) may be listed together or separately, depending on your own record of accomplishments and how best to highlight them.

4. Exhibition Record

Comments: In listing exhibitions, include the title of the exhibition (if applicable) in italics, then the name of venue, city, and state (and country, if needed). If an exhibition catalogue accompanies the exhibition, this may also be noted with "(catalogue)" placed at the end of the entry. (See below.)

2018 High School Exhibition, Rowan County Art Center Gallery, Morehead, KY

5. Work Experience

Include any work experience that is related to art. Have you worked/volunteered at an art center or a gallery? Have you done an internship in the art field?