



UAR NUMBER:

TITLE:

ORIGINATOR(S):

INITIAL ADOPTION:

REVISION DATE(S):

AUDIENCE: (SELECT ALL THAT APPLY)

FACULTY

STAFF

STUDENTS

VENDORS

OTHER (SPECIFY):

PURPOSE:

SCOPE:

DESCRIPTION (INCLUDE DEFINITIONS):

DESCRIPTION:

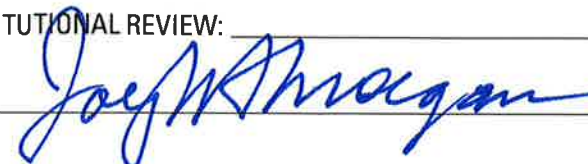
Purpose: This regulation is designed to implement PAc-5, the policy which outlines the conditions governing private consulting by faculty members and academic administrators.

Applicability: Authorization to perform the private consulting must be secured from the two up-line supervisors in the manner prescribed on the attached form. This form shall also be completed to show the nature of the work to be performed, the estimated time per week involved, the duration of the assignment, and the arrangements made for classes and other responsibilities to be missed. Time off from the regular work schedule for consulting shall be limited to four days per month, and these days shall be reported on the Monthly Exception Time Report.

APPROVED BY:

VICE PRESIDENT:  DATE: 7-9-18

APPROPRIATE INSTITUTIONAL REVIEW: _____ DATE: _____

PRESIDENT:  DATE: 7-9-18

AUTHORIZATION TO PERFORM PRIVATE CONSULTING

Reference: UAR 114.02

1. Nature of work to be performed:

2. Estimated time per week to be involved:

3. Duration of the assignment:

4. Arrangements made for classes and other responsibilities missed:

REQUESTED BY _____ DATE _____
(signature)

Name (typed) DATE _____

APPROVED BY _____ DATE _____

APPROVED BY _____ DATE _____

cc: Provost