



Morehead State University

Morehead, Kentucky



Annual Jeanne Clery and Fire Safety Report for 2011

Campus Security Report Prepared by:
Morehead State University Police Department – Division of Student Life

www.moreheadstate.edu/police

Affirmative Action Statement

Morehead State University is committed to providing equal educational opportunities to all persons regardless of race, color, national origin, age, religion, sex, sexual orientation, disabled veterans, recently separated veterans, other protected veterans, and armed forces service medal veterans, or disability in its educational programs, services, activities, employment policies, and admission of students to any program of study. In this regard the University conforms to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. This includes: Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Executive Orders 11246 and 11375, Equal Pay Act of 1963, Vietnam Era Veterans Readjustment Assistance Act of 1974, Age Discrimination in Employment Act of 1967, Sections 503 and 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, and Kentucky Revised Statutes 207.130 to 207.240. Vocational educational programs at Morehead State University supported by federal funds include industrial education, vocational agriculture, business education, and the associate degree program in nursing. Any inquires should be addressed to: Affirmative Action Officer, Morehead State University, 101 Howell-McDowell, Morehead, KY 40351, 606.783.2097.

TABLE OF CONTENTS

◆ Purpose of the Campus Security Act Report - Jeanne Clery	Page: 1
◆ Introduction to the Campus Security Act Report	Page: 1
◆ Distribution of the Campus Security Report	Page: 1
◆ The University Police Department – Who We Are	Page: 1
◆ Mission Statement	Page: 2
◆ Police Authority, Jurisdiction and Mutual Aid	Page: 2
◆ Timely Warnings/Safety Alerts	Page: 2-3
◆ Daily Crime Log	Page: 3
◆ Crime Prevention and Awareness Programs:	Page: 3-4
- <i>RAD Program</i>	
- <i>Emergency Phones</i>	
- <i>Evening Shuttle Service</i>	
- <i>e2Campus</i>	
◆ Kentucky State Police Sex Offender Registry	Page: 4
◆ Campus Map	Page: 5
◆ Lost and Found	Page: 5
◆ Reporting a Crime Anonymously	Page: 5
◆ Morehead State University Extended Campuses	Page: 5
◆ Statement of Compliance as a Drug-Free Institution	Page: 6
◆ Alcohol and Other Drugs Policy	Page: 6
◆ Weapons Policy	Page: 6-7
◆ When a Sexual Assault Occurs	Page: 7
◆ Statement to Sexual Assault Victims	Page: 7-8
◆ Counseling & Health Services	Page: 8
◆ Sexual Assault Policy	Page: 8
◆ SART (Sexual Assault Response Team)	Page: 8-9
◆ Monitoring & Recording Off-Campus Criminal Activity	Page: 9
◆ Campus Safety, Facility Access and Security Policies	Page: 9
◆ Fire Safety Policy	Page: 10-16
◆ Missing Student Policy	Page: 16-17
◆ Definitions for Reporting Crimes	Page: 18-19
◆ Geographical Locations for Reporting Crime	Page: 19-20
◆ 2011 Jeanne Clery Campus Statistics Report - <i>Includes 2010 and 2009 Information</i>	Page: 21
◆ 2011 Hate Crime Report - <i>Includes 2010 and 2009 Information</i> - <i>Includes Regional Campuses Crime Data</i>	Page: 22

The Campus Security Act – Purpose of the Jeanne Clery Act

The Campus Security Act requires colleges and universities to:

- ◆ Publish an annual report every year by October 1st, that contains three years of campus crime statistics and certain campus security policy statements;
- ◆ Disclose the crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. These statistics must be collected from the University Police Department, local law enforcement agencies and other University officials who have “significant responsibility for student and campus activities”.
- ◆ Must provide “Timely Safety Alerts” of those crimes that have occurred and pose an ongoing threat to the students and employees of Morehead State University.
- ◆ Disclose a Daily Crime Log of any crime that occurred on campus, or within the patrol jurisdiction of the campus police.

The Annual Campus Security Report – Introduction

Morehead State University Police Department has sole responsibility for preparing and distributing the Annual Campus Security & Fire Safety Report in compliance with the ***Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act***, with the assistances from the Assistant VP/Dean of Students, Vice President for Student Life, Director of Housing and Residence Education, and all others who are classified as “*Campus Security Authorities*”. We strongly encourage members of the Morehead State University community to use this report for safe practices on and off campus. This report is also available on the Web at www.moreheadstate.edu/police.

Distribution of the Campus Security Report

Each year, a notice; usually a mass e-mail, is provided to all current students, faculty and staff that informs them that the previous year’s Campus Crime Statistics Information is available. The notice will provide a Web site to access this report. Hard copies of the report may be obtained at the Morehead State University Police Department at 100 Laughlin Health Building or by calling (606) 783-2363. This notice is also made available to all prospective employees through the Office of Human Resources located at 101 Howell-McDowell Administration Building as well as the application packet for prospective students located in the Enrollment Services Office.

The Morehead State University Police Department – Who we are

The Morehead State University Police Department consists of the Chief of Police, Assistant Chief of Police, one Police Lieutenant, three Police Sergeants, ten Police Officers, six certified Police Telecommunicators, two Parking & Traffic Assistants, and two administrative support personnel. We are available 24 hours a day, 365 days a year and will respond immediately to your location. Response time may be affected by various locations, the number and location of available personnel and/or their involvement at the time a report is received. State certified sworn officers patrol the campus on foot, bicycle and in state identified law enforcement vehicles. The Morehead State University Police Department 911 Telecommunications Center is staffed 24 hours a day with state certified 911 Dispatchers who work overlapping shifts to ensure coverage around the clock.

The Morehead State University Police Department – Mission Statement

The mission of the Morehead State University Police Department is to preserve and protect the rights of citizens in the University community to live, work, and learn in an environment conducive to the discovery of knowledge, and the pursuit of intellectual, creative, ethical and technical development. This is to be achieved by providing police services dedicated to the preservation of order, protection of students, faculty, staff, and the general public, prevention of crime and physical security of facilities and resources dedicated to the educational process.

Police Authority, Jurisdiction and Mutual Aid

Morehead State University Police Department is a public safety and security department organized in accordance with KRS 164.950 - KRS 164.980. Its police officers are Public Peace Officers Conservators of the Peace, serving at the pleasure and appointed by the Morehead State University Board of Regents. In accordance with KRS 164.955, Morehead State University Police Officers have general police powers. The police officer possesses all of the Common Law and Statutory powers, privileges and immunities of Sheriffs.

Morehead State University Police Officers exercise police powers upon any real property owned or occupied by the institution, including streets passing through and adjacent thereto. The powers may be exercised in a county of the Commonwealth where Morehead State University owns or occupies property. In addition, Morehead State University Police Officers have jurisdiction in Rowan County in accordance with an agreement signed by the Sheriff of Rowan County as provided for in KRS 164.955. Morehead State University Police Officers have jurisdiction to conduct investigations anywhere in the Commonwealth, provided such investigations relate to criminal offenses which have occurred on property controlled by Morehead State University.

Morehead State University Police Officers must successfully complete a basic police training course approved by the Kentucky Law Enforcement Council. In addition, each year a police officer must complete a forty-hour-in-service course approved by the Kentucky Law Enforcement Council.

Morehead State University Police Officers assist and cooperate with other law enforcement agencies and officers within the surrounding areas of Morehead State University property. The Morehead State University Police Department provides and receives aid and assistance in accordance with the mutual aid policy of the University. The City of Morehead Police provides information concerning crimes at off-campus locations involving students and student organizations. On-campus jurisdiction is shared with the Kentucky State Police, Rowan County Sheriff, and the Morehead City Police Department.

Timely Warnings/Safety Alerts

The Morehead State University Police Department is designed to inform the University community in a timely manner of crimes committed on campus and heighten safety awareness as well as request information that will assist University Police and the local police departments in arresting and convicting the perpetrator when crimes have been committed against persons or property.

When a crime that represents a threat to the safety of the members of the University community is reported to University Police or the local police department, the University Police Department will issue a Campus Crime Alert. Every attempt will be made to issue the Alert within 24 hours of the incident being reported, however, the release of the Alert is subject to the availability of facts concerning the incident. The Alert will be distributed through a network of on-campus offices, buildings and residence halls and via the MSU website at www.moreheadstate.edu

Daily Crime Log

The Morehead State University Police Department maintains a Daily Crime Log of all reported crimes, which is updated on a daily basis. The log includes the nature, date and time reported, and general location of each crime reported to our department. The University Police Department's Daily Crime Log contains information on all crimes and arrests, which occur on campus property and its geographical area of responsibility in accordance with federal laws. The Daily Crime Log is available 24 hours a day for review at our main office location at 100 Laughlin Health Building and available on the Web at www.moreheadstate.edu/police. The University Police Department strongly recommends that you remain alert and aware of what is going on around you, and remain security conscious and involved. If you see or hear something suspicious, please report the situation immediately. Thefts and other violations do at times occur. However, all of us can reduce the risk by thinking about our personal safety and taking practical precautions.

Crime Prevention and Awareness Programs



The Morehead State University Police Department offers the Rape Aggression Defense program. This self-defense class, designed specifically for women, is a nationally recognized course that gives women the skills they need to prevent and survive a violent attack. The University Police Department offers a RAD program each semester with two certified RAD instructors. Please visit the University Police Department for more information about course scheduling.



The Morehead State University Police Department maintains and controls Emergency Phones in various locations throughout the campus. The Emergency Phones can be used for any emergency situation, information, or for requesting the evening shuttle van. After the button has been pushed, one of our certified Police Dispatchers will answer and take any necessary action to assist you. If there is no reply to the 911 Telecommunications Center after the Emergency Phone has been activated, a Police Officer will be sent to check the area for a reason for the activation. For a listing of Emergency Phone locations, please visit our website at www.moreheadstate.edu/police

Notification to the University Community

All currently enrolled students and employees are encouraged to register their cell phones for emergency text messages through the e2campus program, located at:
<http://www2.moreheadstate.edu/e2campus>.



In the event of an emergency (including weather and safety alerts), Morehead State University will utilize a number of communication tools and strategies to communicate with the campus community. Depending upon the nature of the announcement, any or all of the following methods may be used:

- Text messaging and e-mail alert system (e2Campus); Sign up is voluntary but is strongly recommended.
- Mass campus e-mail
- Campus-wide voicemail
- Posting on University Web site and portals
- Radio, TV, and other media outlets, including [Morehead State Public Radio](#)
- Campus TV override announcements
- Digital information system/digital signs
- Posted printed notices in residence halls and in administrative/academic buildings

Evening Shuttle Service

To promote safety after dark, the University Police Department provides uniformed student cadets to drive the evening shuttle van to parking lots or vehicles, depending upon the availability of resources. Students, faculty and staff who need this service should call the main office at 3-2035, 3-8747 (3-TRIP) or **911** from any emergency phone. Escorts to an off campus location will only be provided in the event of an emergency situation or other mitigating circumstances with the approval of the Chief of Police. We also recommend that you use the “buddy system”, organize groups and walk together to your destination. These small measures can make a big difference in your personal safety.

Sex Offender Registry

In accordance with the “Campus Sex Crimes Prevention Act” of 2000, which amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Morehead State University Police Department provides a link to the Kentucky State Police Sex Offender Registry. The Kentucky State Police has full responsibility for maintaining this registry. To access the registry, visit <http://www.kentuckystatepolice.org/sor.htm>

Campus Map

Morehead State University's campus map is available on-line to view. If you would prefer to have a hard copy of this map, you may stop by the Morehead State University Police Department between the hours of 8:00 am - 4:30 pm, or you may print this map from the Web at www.moreheadstate.edu/campusmap. Visitors are required to obtain a Visitor's Pass, at no charge, when visiting the campus. These passes may be obtained at the University Police Department, Howell-McDowell Administration Building and the Adron Doran University Center.

Lost and Found

Lost & Found property can be turned over to the nearest uniformed officer on duty or brought directly to the University Police Department. Inquiries about lost & found property should be made in the Laughlin Health Building, room 100. Lost articles will be kept for a period of at least 90 days depending on the value of the item.

Reporting a Crime Anonymously

Individuals with any information that may lead to the conviction or arrest of a suspect(s) are urged to contact the Morehead State University Police Department *immediately*. You may do this anonymously by calling our anonymous tip line at (606) 783-2111 or by visiting our Web site at www.moreheadstate.edu/police and clicking on "Anonymous Tip". All information will remain confidential with the Morehead State University Police Department.

Morehead State University Regional Campuses

If you are a current Morehead State University student and attend classes at any of the following regional campuses and you need to report a crime or emergency, do so by contacting local law enforcement agencies.

- ◆ Morehead State University at Ashland Regional Campus
Ashland City Police Department: **(606) 327-2020**
- ◆ Morehead State University at Jackson Regional Campus
Jackson City Police Department: **(606) 666-2424**
- ◆ Morehead State University at Mt. Sterling Regional Campus
Mt. Sterling City Police Department: **(859) 498-8720**
- ◆ Morehead State University at Prestonsburg Regional Campus
Prestonsburg City Police Department: **(606) 886-1010**
- ◆ Morehead State University at West Liberty Regional Campus
West Liberty City Police Department: **(606) 743-4385**

Morehead State University Statement of Compliance as a Drug-Free Institution

Morehead State University is committed to providing a healthy and safe environment for its students, faculty and staff. The University has defined conduct in relation to the possession, use, dispensation, distribution, or manufacture of alcohol and/or other drugs. Conduct which is violative of this definition poses unacceptable risks and disregard for the health, safety and welfare of members of the University community and shall result in disciplinary action up to and including suspension or termination.

As a recipient of federal grants and contracts, Morehead State University gives this notice to students, faculty and staff that it is in compliance with and shall continue to be in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989. Students, faculty and staff are herein notified of the standards of conduct which shall be applicable while on Morehead State University property, on University business, and/or at University-sponsored activities.

Alcohol/Other Drugs Policy

No student or visitor shall have in his or her possession or consume alcoholic beverages in public or on University-owned or controlled grounds or exhibit drunken behavior on University-owned or controlled property, except at events as pre-approved by the President and in accordance with state licensing requirements. The use, possession, transfer, or sale of drug paraphernalia, marijuana, controlled and/or illegal substance on University-owned or controlled property, including residence halls, is prohibited.

Weapons Policy

The possession or storage of a deadly weapon, destructive device, or fireworks in any form is prohibited on any Morehead State University campus property or in any facility, including that which is owned, leased, or operated/controlled by the University. This includes University housing, University vehicles, University parking areas, and private vehicles parked or operated either on campus or at any off-campus facility owned, leased or operated by the University. Signs stating that weapons are not permitted on property owned, leased, or controlled by Morehead State University are posted at campus entrances.

Weapons and firearms have historically been barred from the University campus since they represent a threat to good order and the proper environment for the pursuit of academic endeavors. This policy establishes the University procedures for dealing with persons carrying unauthorized weapons and destructive devices. The University's Chief of Police may grant exceptions to this policy, in writing, for the convenience of the University. HB 40, as enacted, provides that "Nothing contained in Section I of this Act shall be construed to limit, restrict, or prohibit in any manner the right of a college, university, or any post-secondary education facility, including technical schools and community colleges, to control the possession of deadly weapons on any property owned or controlled by them..." In view of this, those licensed to carry concealed deadly weapons are prohibited from doing so on University property under this regulation.

Deadly Weapon as defined by Kentucky Statute and applied in this policy is:

- a. Any weapon from which a shot, readily capable of producing death or serious injury, may be discharged.
- b. Any knife other than a normal pocket or hunting knife.
- c. A billy, nightstick, or club.
- d. A blackjack or slapjack.
- e. A nunchaku karate stick.
- f. A suriken or death star. Artificial knuckles made from metal, plastic, or similar hard material. [Reference: KRS 500.080 (4)]

When a Sexual Assault Occurs

The victim should take one of the following actions *immediately*:

Report to the Morehead State University Police Department by calling 911, the Morehead City Police or the Kentucky State Police as appropriate.

Seek Medical Attention at the Caudill Health Clinic on campus, or at St. Claire Regional Medical Center or through EMS (911). Tests are administered that will alleviate fears about sexually transmitted diseases and pregnancy. Evidence will be collected which can be used if the victim chooses to prosecute.

Contact a Crisis Counselor by calling the University Counseling Center at 783-2123, or after hours by calling the Morehead State University Police Department at 783-2035 or 911 and request to speak with a crisis counselor. A crisis counselor will be able to provide immediate psychological support and refer the victim for medical attention. Additional support will be provided should the victim choose to report the crime to a law enforcement agency.

Statements to Victims of Sexual Assaults

1. *We will treat you and your particular case with courtesy, sensitivity, dignity, understanding, and professionalism.*
2. *If you feel more comfortable talking with a female or a male officer, we will do our best to accommodate your request.*
3. *We will meet you privately, at a place of your choice in this area to take a complaint report.*
4. *We will consider your case seriously, regardless of your gender or the gender of the suspect.*
5. *Our officers will not prejudge you and you will not be blamed for what occurred.*
6. *We will assist you in arranging for any hospital treatment or other medical needs.*
7. *We will assist you in privately contacting a counselor and/or other available resources.*

8. *We will fully investigate your case, and will help you to achieve the best outcome. This may involve arrest and full prosecution of the suspect responsible. You will be kept up-to-date on the progress of the case.*
9. *We will continue to be available for you, answer your questions, explain the systems and process involved, and be is a willing listener.*

Counseling & Health Services

Victims of a sexual assault, who are MSU students, are eligible to the services at the Office of Counseling and Health Services, located on the first floor of Allie Young Hall. The Caudill Health Clinic is open 8 a.m. to 5 p.m., Monday through Friday during the fall and spring semesters. Hours of operation at other times are 8 a.m. to 4:30 p.m., Monday through Friday.

Sexual Assault Policy

Morehead State University will not tolerate sexual offenses in any form. Where there is probable cause to believe that University regulations prohibiting sexual offenses have been violated, campus disciplinary action can be pursued. Campus disciplinary action can include suspension or dismissal from the University.

If the victim chooses not to prosecute, the University can pursue disciplinary action at the request of the victim. It should be remembered that Morehead State University has an obligation to uphold the laws of the larger community of which it is a part.

While the activities covered by the laws of the larger community and those covered by MSU's Code of Student Conduct may overlap, it is important to note that the community's laws and MSU's Code of Student Conduct operate independently and that they do not substitute one for another. Morehead State University may pursue enforcement of its own rules whether or not legal proceedings are underway or may use information from third party sources, such as law enforcement agencies and the courts, to determine whether University rules have been broken.

At the request of the victim, MSU will make every reasonable effort to change a victim's academic and living situation after an alleged sex offense. The victim will be notified of these options by University officials in the reporting and counseling process.

SART (Sexual Assault Response Team)

Counseling and Health Services at MSU will be home to the Sexual Assault Response Team. Dr. Brenda Wilburn, APRN, and licensed Sexual Assault Nurse Examiner (SANE) is working with MSU Police Chief Matt Sparks and Pathways to provide a comfortable, safe environment for victims. Sexual assault examination and counseling services from licensed therapists are available for students, faculty & staff on campus. The services provided by MSU Health Clinic are free of charge and are available 24 hours a day. The Sexual Assault Response Team (SART) consists of law enforcement, a victim's advocate and a health care professional. The health care professional has been licensed as a Sexual Assault Nurse Examiner, and can perform physical examinations and forensic-medical examination if necessary. Victims have the right to determine whether to report the assault to law enforcement, except when reporting abuse and neglect of a child, spouse, and other vulnerable adult as set forth in Kentucky law. No victim shall be denied an examination because the victim chooses not to file a police report, cooperate with law enforcement, or otherwise participate in the criminal justice system.

If the victim decides to prosecute (which is not required), a prosecutor will also be a part of the SART. All services are confidential. There are also free services available through the rape advocacy office at Pathways at 606-784-4161. To learn more about the resources for victims of sexual assault in Kentucky visit <http://kyasap.brinkster.net/>. To request a sexual assault exam, call 606-776-0076 or for more information contact 606-783-2123

Monitoring & Recording Off-Campus Criminal Activity

The Morehead State University Police Department does not have a current policy regarding monitoring and recording student off-campus criminal activity through local police agencies, including student organizations with off campus housing.

Campus Safety, Facility Access, and Security Policies

Morehead State University has established the following policies and procedures to enhance the security of the campus community:

Academic and administrative buildings have normal operating hours posted on entrances. Persons remaining after the posted hours must have appropriate identification and authorization. Faculty and staff members are permitted within facilities 24-hours per day.

Faculty and staff will be required to show their Medeco key and a University ID card, when so requested by a member of the Morehead State University Police Department. Students must obtain the approval of the department Chairperson and possess an approved "After Hour Facility Utilization Authorization Slip". Students must have their copy of the slip and a valid University ID card in their possession and present same upon request. Residence halls normally permit entry through the main entrance and require key access after midnight Sunday-Thursday and 2 a.m. on weekends.

The Morehead State University Police Department employs student workers as Student Cadets to enhance residence hall security by randomly patrolling during the hours of midnight until 4 a.m.

Uniformed Security Personnel check security related issued including the security of doors and public areas. Anyone present in a residence hall may be asked to show a Morehead State University ID card to prove residency and their right to use the facilities. Failure to produce proper identification upon request of residence hall staff, Morehead State University Police Department, or any Morehead State University staff member may result in disciplinary action.

Unauthorized person are not permitted in residence halls and should be reported to the residence hall staff or the Morehead State University Police Department by calling 783-2035. **If you believe a crime has been or is about to be committed, contact the Morehead State University Police Department immediately.** Specific guest and visitation policies are contained in the *Eagle Handbook* for students.

Campus safety and security surveys will be conducted twice annually (normally May and September). The Chief of Police of the Morehead State University Police Department and the Director of Risk & Compliance, or their designed representatives, shall make a campus survey at night to determine lighting adequacy and needs.

They will accomplish the survey on foot and make every effort to observe all possible route used by the University community, including parking lots. A list of needs will be identified to the Vice President of Administration and Fiscal Services for forwarding to the Vice President for Facilities Management. This survey will also cover shrubs, sidewalks, and other issues impacting the overall safety and security of the campus.

Fire Safety Policy

Morehead State University emphasizes the importance of fire safety and fire prevention to all residents. All residential facilities with the exception of Gilley Apartments and the University farm are equipped with automatic fire suppressing systems that will activate in the event of a fire. Additionally, all residential facilities are equipped with smoke detector systems. Each residence hall has emergency procedures, which students should know. Emergency evacuation procedures are posted for each residence hall, and fire drills are held each semester to keep residents familiar with the process. For everyone's safety, students must cooperate completely with the staff when an evacuation occurs. Because of the serious nature of fire, the following regulations are necessary:

- a. A person who pulls a fire alarm or falsely reports an emergency to police or the fire department will be punished under the Kentucky Revised Statute 512.040. If convicted of this Class B misdemeanor, it means up to a \$500 fine and/or 90 days in jail.
- b. Students must follow emergency evacuation procedures.
- c. Due to fire hazards, students may not possess or burn candles, incense, etc., except in connection with a hall program, which requires prior approval from the residence hall director.
- d. Flammable fluid may not be used or stored in the residence hall.
- e. No loft construction or overstuffed furnishings are permitted.
- f. Torchere-style halogen lamps manufactured prior to March 1997 are not permitted in residence halls. Halogen lamps manufactured AFTER March 1997, which meet the Underwriter's Laboratories (UL 153) safety standards, are permitted for student use in residence halls.
- g. Items such as clothes hangers, decorations, etc., must not be placed on the sprinkler device in the residence hall room. Doing so can activate the sprinkler system, resulting in water damage.

Appliances

Because more than one residence hall room/apartment share the same circuit, there is a possibility of an electrical overload; students should be considerate and conscious of the number and frequency of appliances they use. Students should also limit the number of extension cords used in a room. Microwave ovens (700 watts maximum) and student-owned refrigerators with a size capacity of 4.5 cubic feet are permitted (one per room). Small hand appliances, such as coffee pots, blenders, mixers, crock pots, grills (like the George Foreman Grill), and personal care appliances are permitted in rooms. These appliances should have enclosed heating elements and the Underwriter's Laboratory approval.

When using a cooking appliance, students must always be in the room and appliances must be turned OFF before leaving the room in order to prevent fires. Electric skillets are not included in this category and are not permitted in residence halls. Residents may have a television with a power usage limitation of 1.6 amps or 175 watts or less. No appliances with open heating elements are permitted in residence halls. During fire and safety inspections, University officials will require the removal of prohibited appliances or materials. Also, sun lamps and person air conditioners are not allowed.

Tobacco

In accordance with University policies, the use of tobacco products in any University residential facility is prohibited. Students found in violation of University and/or residence hall policies and regulations can expect appropriate disciplinary measures to be imposed. Disciplinary measures for violations include community restitution assignments, educational programming assignments, residence hall dismissal, loss of visitation, or other appropriate sanctions. Students who are found in violation of residence hall policies and are issued the sanction of dismissal from the residence hall will forfeit residence hall fees.

Tobacco Policy

In an effort to promote a healthy campus community, the University prohibits the use of tobacco products in all residential living environments and has designated tobacco use areas around each non-residential building on campus. Using tobacco products in a manner that is contrary to established guidelines related to residence halls or other University-owned and operated facilities may result in disciplinary action.

Sanctions for violation of the University's tobacco policy include, but are not limited to:

- Written warning from an authorized University official.
- Web-based educational program
- Fine (payable within 10 business days of receiving the sanction)
- Course-based educational program (Student is responsible for any fees associated with program.)
- Community restitution hours (as assigned by the Assistant Vice President/Dean of Students or his/her designee)
- Individualized counseling

Continued Offenses:

Individuals with more than four violations will be deemed "habitual violators" of the tobacco policy and will be required to meet with the Assistant Vice President/Dean of Students to determine an appropriate course of action to address the inappropriate behavior.

In accordance with safety procedures of the University the following are actions are implemented to ensure the safety of all residence hall students during the sounding of a fire alarm in any residential facility:

- Each fire alarm in a residential facility is treated in the same manner of a confirmed emergency situation regardless of the cause. The resident advisors of the facility as well as any resident advisor from other residence halls immediately report to the lobby and/or front desk area.

Each staff member dons an emergency vest that identifies them to emergency personnel as hall staff. Staff then waits for an professional staff member to respond and give direction. All respondees of Housing staff (both professional and para-professional) will don an emergency vest so they are clearly identified as Housing staff. Professional staff will await the arrival of University Police Department and Morehead Fire Department for further instructions. Once Morehead Fire Department instructs the staff to check rooms the professional Housing staff member will open the key safe which contain master keys to the facility and assign areas/floors to each staff member to visually check.

Staff that has been assigned areas/floors immediately moves to that area with a master key given to them by professional staff and check all areas and rooms to verify that no students have failed to or chosen not to evacuate the facility, this includes opening all student rooms. Any person found inside the hall is instructed to go the lobby and await instructions from emergency personnel. Once those students have been identified hall staff will record pertinent information and submit the information in the form an Information Report to their supervisor. Once all areas have been cleared by hall staff and/or emergency personnel students are notified by hall staff that it is safe to return to their residence hall.

- All key safes on campus contain a list of students in all housing facilities that may need special assistance during an evacuation due a challenge of mobility, emotional or mental condition, or any other condition that may impede their ability to evacuate the facility in a timely manner.
- All residence halls contain an evacuation schematic on each floor of all housing facilities that visually depicts the evacuation procedure for that floor. These schematics are contained in a hard plastic case to protect them.

Fire/Arson

If any staff member sees anything that has been burned or sees a student light something on fire anywhere on the MSU campus, this is considered arson. Please contact UPD immediately and block off the area. If no students are around, the University Police Department will confiscate the burned property.

If the student(s) who lit fire to the object is/are still around, do NOT let the student(s) leave the scene. Arson is a federal offense and is grounds for arrest and possible dismissal from MSU.

Fire Alarms

In the event of a fire alarm all RA's whether on-duty or not should immediately report to the front office of their assigned building. If the supervisor of the building is not present the Housing Response Team should be called for assistance. RAs should put on their name tag and an emergency vest so emergency response personnel will know they are a resource person who can assist with the evacuation of the building. Residents will need to exit the building and report to their assigned evacuation point. The supervisor of the building or the HRT will access the black box that stores the master keys and will issue the keys to staff. Once the fire department has given the OK to the building supervisor, RA's will go to each floor and check rooms in a fast but thorough manner. RA's should do a visual sweep of the room once they have entered and make a note of any policy violations that are seen. The RA should not be opening closets/drawers, etc. If a student is found in a room the RA should document his/her name and send the student to the lobby.

All staff members should lock the resident’s room once the room has been checked. Once all rooms have been cleared the RA should return to the lobby and give the master keys back to the professional housing staff member who is there to assist. At the conclusion on the fire alarm RAs should remain at the front desk to assist students with any lock outs that may have resulted from the fire alarm. Lockouts should not be assessed to the student at this time. *Evacuation locations:* Each residence hall has a designated area where residents should report to when there is a fire alarm. Residents of the floor should be informed of the reporting location during the first floor meeting. Do not post the location on your floor or in the building.

Statistics for 2011 Calendar Year

Residence Hall	Number of Fires	Cause of Fire	Number of Deaths	Number of Injuries	Property Damage
Alumni Tower	0	0	0	0	0
Butler Hall	0	0	0	0	0
Cartmell Hall	0	0	0	0	0
Fields Hall	0	0	0	0	0
Thompson Hall	0	0	0	0	0
Cooper Hall	0	0	0	0	0
East Mignon Hall	0	0	0	0	0
Mignon Hall	0	0	0	0	0
West Mignon Hall	0	0	0	0	0
Mignon Tower	0	0	0	0	0
Nunn Hall	0	0	0	0	0
Eagle Lake Apts.	0	0	0	0	0
Mays Hall Apts.	0	0	0	0	0
Normal Hall Apts.	0	0	0	0	0

Although we are only required to report Fire Safety for Residence Halls, for 2011, Morehead State University had a total of 2 actual reported fires:

- Reported trash can fire at Lappin Hall. Morehead Fire Department was contacted and responded to fire. Fire extinguisher was used to put out the fire. No other damage reported.
- Reported trash can fire at Baird Music Hall. Morehead Fire Department was contacted and responded to fire. Fire extinguisher was used to put out the fire. No other damage reported.

Statistics for 2010 Calendar Year

Residence Hall	Number of Fires	Cause of Fire	Number of Deaths	Number of Injuries	Property Damage
Alumni Tower	0	0	0	0	0
Butler Hall	0	0	0	0	0
Cartmell Hall	0	0	0	0	0
Fields Hall	0	0	0	0	0
Thompson Hall	0	0	0	0	0
Cooper Hall	0	0	0	0	0
East Mignon Hall	0	0	0	0	0
Mignon Hall	0	0	0	0	0
West Mignon Hall	0	0	0	0	0
Mignon Tower	0	0	0	0	0
Nunn Hall	0	0	0	0	0
Eagle Lake Apts.	0	0	0	0	0
Mays Hall Apts.	0	0	0	0	0
Normal Hall Apts.	0	0	0	0	0

Although we are only required to report Fire Safety for Residence Halls only, for 2010, Morehead State University had a total of 3 actual reported fires:

- Reported bush fire in front of Breckinridge Hall. Fire extinguisher was used to put out fire. No other damage reported.
- Bale of hay reported on fire at the MSU Farm Greenhouse. Fire extinguisher was used to put out the fire. No other damage reported.
- Reported trash can fire at the Center for Health, Education and Research (CHER) Building. Fire extinguisher was used to put out the fire. No other damage reported.

Statistics for 2009 Calendar Year

Residence Hall	Number of Fires	Cause of Fire	Number of Deaths	Number of Injuries	Property Damage
Alumni Tower	0	0	0	0	\$0
Butler Hall	0	0	0	0	\$0
Cartmell Hall	0	0	0	0	\$0
Fields Hall	0	0	0	0	\$0
Thompson Hall	0	0	0	0	\$0
Cooper Hall	0	0	0	0	\$0
East Mignon Hall	0	0	0	0	\$0
Mignon Hall	0	0	0	0	\$0
West Mignon Hall	0	0	0	0	\$0
Mignon Tower	0	0	0	0	\$0
Nunn Hall	0	0	0	0	\$0
Eagle Lake Apts.	0	0	0	0	\$0
Mays Hall Apts.	0	0	0	0	\$0
Normal Hall Apts.	0	0	0	0	\$0

Evacuation Plans for Academic Buildings

Visit the following website for a complete listing of academic building evacuation plans:
<http://www2.moreheadstate.edu/emergency/index.aspx?id=19274>

MSU Fire Control Systems - Housing Units

Buildings		Fire Panels				Sprinkler System	Pump	Alarms						Batteries
Name	Floors	Panel Location	Make/ Model	Installed	Annunciator Location			Pull Stations	Smoke Alarms	Horns	Voice PA	Strobes	Heat	Amp/Hour
Alumni Tower	11	Front Desk Office	Simple x 4100	1999		Yes	Yes	30	150	82	Yes	82	10	
Butler Hall	4	1st Floor Lobby West	Notifier -640	2003		Yes		14		8	Yes		12	2-12V/33 1-12V/7.5
Cartmell Hall	18	Lobby Near Elevators	Simple x 4100	1999		Yes	Yes	37	19	36	Yes		35	20'
Cooper Hall	5	Mechanical Room	Siemens MXLV	2000	1st Floor Main Entrance	Yes		12		11		11	15	2-12V/18 1-12V/7.5
Eagle Lake Apts.	3	Main Entrance Foyer	Notifier AFP 200	2002		Yes								4-12V/12 2-12V/7.5
East Mignon	6	1st Floor Lobby by Elevators	Siemens MXLV	2001		Yes		13	6				7	2-12V/18*
Fields Hall	4	Phone Mechanical Room	Simple x 4002		Main Entrance	Yes		11	53	15		15		2x20'
Mays Hall	3	1st Floor Custodial Room West	Simple x 4020		1st Floor by Elevators	Yes		11	6	17		17	2	2-12V/12 1-12V/7.5
Mignon Hall	6	Mechanical Room	Siemens MXLV	2000	1st Floor Lobby	Yes	Yes	18	65	13		13	12	2-12V/55 3-12V/7.5
Mignon Tower	16	2nd Floor Main Entrance	Siemens MXLV	2000	1st Floor West Entrance	Yes	Yes	28	16		Yes			8-12V/18* * 1-12V/7.5
Normal Hall	4	Mail Room Ground Floor	Notifier -640	2003		Yes		9	6	72	Yes	5	29	2-12V/12 1-12V/7.5

Nunn Hall	10	Ground Floor by Elevators	Notifier -640			Yes		56	69	309	Yes	110		2-/26' 9-12V/7.5
Thompson Hall	4	Mechanical Room	Simple x 4002			Yes		10	5	11		11		2x20'
Waterfield Hall	5	1st Floor Lobby Area	Notifier -640	2003		Yes		14	58	300	Yes	52	22	1-12V/7.5
West Mignon	5	Main Entrance Lobby	Siemens MXLV	2001		Yes		9	5	9		9	9	2-12V/33

Missing Person Policy & Procedures

The following procedures will be implemented prior to and when a student living on campus is determined to be missing in accordance with the Higher Education Opportunity Act of 2008:

Student Notification

On an annual basis, all students living in campus housing facilities will be informed of their right to identify a person as a confidential contact in the event the student is reported as a missing person. In addition, off-campus students may use established methods to identify a person as a confidential contact in the event the student is reported as a missing person. The Assistant Vice President/Dean of Students or designee will notify the confidential contact no later than 24 hours after the time a student has been classified as missing by the Morehead State University Police Department.

If a student does not identify a confidential contact, designated University personnel may contact parents/guardians as deemed necessary and/or appropriate if the student is classified as missing by the Morehead State University Police Department.

Registration

Students who wish to submit information related to a confidential contact may do so by following the directions outlined via the student portal and distributed by housing staff members.

Definition of a Missing Person

A student will be defined as “missing” when a report has been made with the Morehead State University Police Department, they have investigated the circumstances and validity of the allegation, and they determine a student should be classified as a missing person.

Contact Notification

If a student has been classified as a missing person by the Morehead State University Police Department, the Assistant Vice President/Dean of Students or designee will communicate with the confidential contact within a 24 hour period.

For non-emancipated students under the age of 18, the Assistant Vice President/Dean of Students or designee will notify a custodial parent or guardian (as listed in official University records) no later than 24 hours after the time a student has been classified as missing by the Morehead State University Police Department.

The classification of a student as missing may activate the Emergency Operations Plan and result in the notification of other personnel as designated by established University protocol.

Information Accuracy

Once a student submits the name of a contact, he/she is responsible providing information updates as appropriate or necessary via e-mail at missingperson@moreheadstate.edu

Procedures

- Any allegations that a student is missing must be immediately report to the Morehead State University Police Department (606-783-2035).
- The Morehead State University Police Department will conduct an investigation to determine the credibility of the allegations and if the student should be classified as a missing person.
- If a student is classified as a missing person, the Morehead State University Police Department will contact the Assistant Vice President/Dean of Students.
- Within a 24 hour time period, the Assistant Vice President/Dean of Students or designee will attempt to communicate with the confidential contact or parent/guardian via telephone. If the Assistant Vice President/Dean of Students or designee is unsuccessful in communicating via telephone, an e-mail message will be sent to the confidential contact or parent/guardian. If an e-mail is sent, the Assistant Vice President/Dean of Students or designee will continue to call the confidential contact or parent/guardian until successful.
- Questions related to this policy should be directed to the Assistant Vice President/Dean of Students via e-mail (missingperson@moreheadstate.edu) or telephone (783-2014).

The following definitions are used for reporting crimes:

As per the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program:

A. Sex Offenses – Forcible - Any sexual act directed against another person, forcible and/or against the person's will; or not forcible or against the person's will where the victim is incapable of giving consent.

1. Forcible Rape - The carnal knowledge of a person, forcible and/or against the person's will; or not forcible or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

2. Forcible Sodomy - Oral or anal sexual intercourse with another person, forcible and/or against that person's will; or not forcible against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

3. Sexual Assault with an Object - The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcible or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

4. Forcible Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, forcible and/or against that person's will; or, not forcible or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

B. Sex Offenses – Non-Forcible - Unlawful, non-forcible sexual intercourse.

1. Incest - Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

2. Statutory Rape - Non-forcible sexual intercourse with a person who is under the statutory age of consent.

II. Crime Definitions - As per the Uniform Crime Reporting Handbook

A. Arson - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, or aircraft, personal property of another, etc.

B. Aggravated Assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in a serious personal injury if the crime were successfully completed.

C. Burglary - The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with the intent to commit a larceny or felony; breaking and entering with the intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

D. Manslaughter By Negligence - The killing of another person through gross negligence.

E. Murder and Non-negligent Manslaughter - The willful (non-negligent) killing of one human being by another.

F. Motor Vehicle Theft - The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

G. Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

H. Drug Abuse Violations - Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

I. Liquor Law Violations - The violations of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possession of intoxicating liquor, maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkeness and driving while under the influence are not included in this definition.)

J. Weapon Law Violations - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

III. Geographic Locations

A. On-Campus - Defined as (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor). Dormitories or other residential facilities for students on campus is a subset of the On-Campus category.

B. Non-Campus Building or Property - Defined as (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

C. Public Property - Defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

Morehead State University –Main Campus

Annual Jeanne Clery & Fire Safety Report

CRIMES	On-Campus Property			Non-Campus Property			Public Property		
	2011	2010	2009	2011	2010	2009	2011	2010	2009
<i>Murder/Non-Negligent Homicide</i>	0	0	0	0	0	0	0	0	0
<i>Negligent Homicide</i>	0	0	0	0	0	0	0	0	0
<i>Robbery</i>	0	0	0	0	0	0	0	0	0
<i>Aggravated Assault</i>	3	6	11	0	0	0	0	1	2
<i>Motor Vehicle Theft</i>	0	0	0	0	0	0	0	0	0
<i>Arson</i>	4	0	1	0	0	0	0	0	0
BURGLARY CRIMES	2011	2010	2009	2011	2010	2009	2011	2010	2009
<i>Forcible Burglary</i>	7	7	5	0	0	0	0	0	0
<i>Non-Forcible Burglary</i>	2	8	10	0	0	0	0	0	0
<i>Attempted Burglary</i>	0	0	0	0	0	0	0	0	0
SEX OFFENSES - FORCIBLE	2011	2010	2009	2011	2010	2009	2011	2010	2009
<i>Forcible Rape</i>	2	0	2	0	0	0	1	0	1
<i>Forcible Sodomy</i>	0	0	1	0	0	0	0	0	0
<i>Sexual Assault with an Object</i>	0	0	0	0	0	0	0	0	0
<i>Forcible Fondling</i>	0	1	0	0	0	0	0	0	0
SEX OFFENSES - NON FORCIBLE	2011	2010	2009	2011	2010	2009	2011	2010	2009
<i>Incest</i>	0	0	0	0	0	0	0	0	0
<i>Statutory Rape</i>	0	0	0	0	0	0	0	0	0
LIQUOR LAW VIOLATIONS	2011	2010	2009	2011	2010	2009	2011	2010	2009
<i>Arrests</i>	34	32	29	0	0	1	15	7	9
<i>Disciplinary Referrals</i>	0	0	0	0	0	0	0	0	0
DRUG VIOLATIONS	2011	2010	2009	2011	2010	2009	2011	2010	2009
<i>Arrests</i>	12	10	5	0	0	0	1	1	4
<i>Disciplinary Referrals</i>	0	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS VIOLATIONS	2011	2010	2009	2011	2010	2009	2011	2010	2009
<i>Arrests</i>	0	0	0	0	0	0	0	0	0
<i>Disciplinary Referrals</i>	0	0	0	0	0	0	0	0	0

Residential Property		
*This category is a subset to the On-Campus Property		
2011	2010	2009
0	0	0
0	0	0
0	0	0
1	4	10
0	0	0
3	0	1
2011	2010	2009
5	6	5
2	7	9
0	0	0
2011	2010	2009
1	0	2
0	0	1
0	0	0
0	0	0
2011	2010	2009
0	0	0
0	0	0
2011	2010	2009
8	17	13
0	0	0
2011	2010	2009
7	3	1
0	0	0
2011	2010	2009
0	0	0
0	0	0

Morehead State University – Main Campus

Annual Jeanne Clery & Fire Safety Report

HATES CRIMES	On-Campus Property			Non-Campus Property			Public Property		
	2011	2010	2009	2011	2010	2009	2011	2010	2009
<i>Race</i>	0	0	0	0	0	0	0	0	0
<i>Gender</i>	0	0	0	0	0	0	0	0	0
<i>Religion</i>	0	0	0	0	0	0	0	0	0
<i>Sexual Orientation</i>	0	0	0	0	0	0	0	0	0
<i>Ethnicity/ National Origin</i>	0	0	0	0	0	0	0	0	0
<i>Disability</i>	0	0	0	0	0	0	0	0	0

Residential Property *This category is a subset to the On-Campus Property		
2011	2010	2009
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0

New Reportable Hate Crimes – The Clery Act was amended to include the following as reportable categories of hate crimes. These new reporting categories are only reported if motivated by bias as determined by the one of the six biases categories above.	On-Campus Property			Non-Campus Property			Public Property		
	2011	2010	2009	2011	2010	2009	2011	2010	2009
<i>Larceny/Theft</i>	0	0	0	0	0	0	0	0	0
<i>Simple Assault</i>	0	0	0	0	0	0	0	0	0
<i>Intimidation</i>	0	0	0	0	0	0	0	0	0
<i>Destruction/Damage/Vandalism of Property (Except Arson)</i>	1	0	0	0	0	0	0	0	0

Residential Property *This category is a subset to the On-Campus Property		
2011	2010	2009
0	0	0
0	0	0
0	0	0
1	0	0

<i>Regional Campuses</i>	Year		Year
	2011	2010	2009
Ashland	No Crimes Reported	No Crimes Reported	No Crimes Reported
Jackson	No Crimes Reported	No Crimes Reported	No Crimes Reported
Mt. Sterling	No Crimes Reported	No Crimes Reported	<i>1 Theft Reported</i>
Prestonsburg	No Crimes Reported	No Crimes Reported	No Crimes Reported
West Liberty	No Crimes Reported	No Crimes Reported	No Crimes Reported

*There were no reportable Hate Crimes reported to any of Morehead State University's Regional Campuses for 2010, 2009 and 2008.

These charts include offenses that were reported to the Morehead State University Police Department and other University officials who have significant responsibility for student and campus activities. These offenses are compiled using the UCR Handbook for reporting procedures in accordance with the provision of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.