



MOREHEAD STATE UNIVERSITY CAREER SERVICES

FOUR-YEAR PLAN PLANNING YOUR PERSONAL PATH TO SUCCESS

FIRST YEAR EXPLORE



Show up for class! Success, both in school and with your career, requires that you show up.

Maintain a good GPA. More opportunity is available for those with good GPAs for both graduate programs and employment. Go to the Tutoring & Learning Center if you need help in your classes.

Meet with a career counselor to review inventories and create a plan.

Shadow MSU alumni or other professionals.

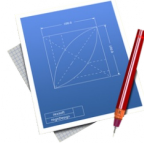
Access your Eagle CareerNet account to view work-study jobs, internships, part-time and full-time positions.

Meet with your academic advisor — stay on track.

Get involved with clubs and activities on campus.

Volunteer in the community. Explore study abroad programs.

SOPHOMORE PLAN



Register for classes that will allow you to build transferable skills: communication, problem solving, interpersonal, teamwork, etc.

Attend career fairs and career workshops to build networking skills.

Communicate with employers to find an internship.

Take leadership roles in organizations and professional groups.

Create a LinkedIn profile.

Construct a resume that focuses on skills and accomplishments.

Conduct informational interviews.

Ask faculty about undergraduate research or fellowships.

Research careers and industries related to your major or area of concentration.

JUNIOR EXPERIENCE



View job descriptions to learn what skills employers are seeking.

Learn about opportunities available where you want to live.

Investigate salaries, cost of living and hiring outlook.

Do an internship. Employers want employees with a good education and relevant skills.

Take classes that will enhance your employability or further your career goals.

Continue to be involved on- and off-campus.

Meet employers at career fairs.

Consider whether or not further education is needed. Meet with a career counselor to discuss your path.

If needed, study and take standardized tests for graduate field of interest.

SENIOR JOB SEARCH



Do a practice interview.

Invest in an interview suit or visit the Career Center's Suit Bank.

Participate in on-campus interviews through Eagle CareerNet.

Meet with a career counselor to update and polish your resume and application materials.

Update your Eagle CareerNet and LinkedIn profiles.

Develop a job search plan and apply for jobs.

Meet with your academic advisor to confirm graduation progress.

Network with friends, family, alumni and faculty.

COLLEGE TO CAREER

OFFICE OF CAREER SERVICES
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Morehead, KY 40351
606-783-2233
careerservices@moreheadstate.edu
www.moreheadstate.edu/career

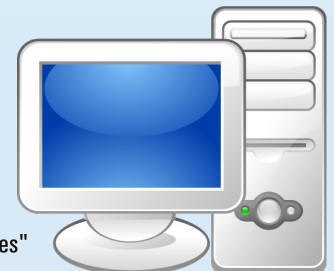
CONNECT WITH US ONLINE

For additional tips, advice and resources

 www.facebook.com/MSUCareer

 www.twitter.com/MSU_CareerCtr

 "Morehead State University Career Services"





MOREHEAD STATE UNIVERSITY

CAREER SERVICES

SERVICES OFFERED

Eagle CareerNet

Eagle CareerNet is our online career management system. It is a great resource to find full-time jobs, internships, seasonal employment and work-study positions. You can also use it to keep up with events and workshops happening at the MSU Career Center. Visit www.moreheadstate.edu/careernet to access your account.



Choosing a major & planning a career path

A few simple assessments will help an experienced career counselor determine your personality type and interests. Using these inventories as a guide, the counselor will be able to suggest career paths and degrees for you to pursue.

Internships

Job candidates with career-related experience receive more interviews, multiple job offers and higher starting salaries than candidates without experience. Build professional skills by securing an internship, either through your department or through our own MSU 339 experiential education program.



Document critiques

How you appear on paper is just as important as how you appear in person. At Career Services, we will critique your professional documents and correspondence, such as resumes, cover letters, graduate school applications and personal statements.

Job search coaching

Career counselors will work with you to tailor a plan for your search. Learn tips and strategies to help you find your perfect job or internship, and learn how to evaluate employment and salary offers.



Practice interviews

With our online mock interview system, you can use your webcam to practice, record and evaluate your answers to common interview questions. Invite peers, professors or career counselors to review and assess your performance! If you do not have access to a webcam, computers are available at the Career Center with the necessary hardware and software installed. In-person mock interviews are available to help you prepare for a specific interview.

Employers on campus

Career Services invites employers and graduate programs to campus to connect with you. Be sure to keep up-to-date on events like career fairs, information sessions, on-campus interviews and career workshops.



Suit Bank

Do you need professional clothing for a job interview, career fair or networking event? We may have something for you in our free Suit Bank! Various sizes and styles are available. If you find something that you like, it is yours to keep.