

Students at Morehead State University must maintain a minimum cumulative GPA to remain in good academic standing. Students failing to meet the minimum standards are placed on academic probation or suspended. You were on probation for the Fall 2023 semester, and you have failed to raise your cumulative MSU GPA to the required minimum standard after the fall semester. ***Therefore, based on university policy, you have been academically suspended for the SPRING 2024 term. Academic suspension is for a minimum of one semester. You may opt to reapply to the University after the spring 2024 term.***

Time Sensitive Information – Read Immediately

If you can document **extraordinary circumstances** that prevented you from achieving the required cumulative grade point average during this past semester(s), you have the right to appeal the suspension in an attempt to be reinstated for the spring 2024 term. You must complete the following two actions:

1. Complete and submit the enclosed *Suspension Appeal Form*. Include all pertinent information on your typewritten appeal for the committee's consideration. You can attach additional paper if more space is needed. *Handwritten appeal forms will not be accepted.*
2. Submit a completed *Action Plan*. You were required to submit an Action Plan during the Fall 2023 semester. If you adhered to this guideline, your Action Plan is already on file.

All suspension appeal materials must be received in the Office of Academic Advising and Retention by 4:30pm on January 3, 2024.

Suspension Appeal Submission Options:

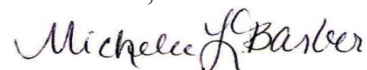
- **Email delivery** – appeal form and any other supporting documents must be submitted to aare@moreheadstate.edu by 4:30pm on **January 3, 2024**. This is a secure email account.
- **Postal mail delivery** - must be postmarked in time to reach the office by the morning mail delivery on **January 3, 2024**
- **In Person Delivery** - deliver completed documents to 321 Allie Young Hall. Hand delivered forms must be received by 4:30pm on **January 3, 2024**. ***Documents left in the door or slipped under the door will not be accepted for appeal.***

The Academic Appeals Committee, chaired by Dr. Laurie Couch, will review your written appeal. The committee's decision is final. You may email aare@moreheadstate.edu or call (606) 783-2084 after 10:00am on January 10, 2024 to inquire about the results of your appeal.

Students who are approved through the suspension appeals process are subject to the requirements of the Academic Recovery Program and any additional recommendations set forth by the Academic Standards and Appeals Committee. **Additionally, there may be additional requirements if deemed appropriate by the committee.**

Should you have specific questions regarding your academic status or the appeal process, you should direct these inquiries to Michelle Barber at m.barber@moreheadstate.edu.

All the best,



Director, Office of Retention and Academic Advising